

**VILLAGE OF TUXEDO PARK
BOARD OF TRUSTEES MEETING
FEBRUARY 11, 2010
7:30 P.M.**

Present: Mayor Houston Stebbins
Deputy Mayor James Hays
Trustee Christopher Hansen (arrived at 10:00 p.m.)
Trustee Gerard Pompan
Trustee Charlotte Worthy

Clerk: Deborah Matthews

Also: John Ledwith, Chief Sanford, Kelly Naughton, Esq., Dena Steele, Donald Hanson, Michele Lindsay

Mayor Stebbins called the meeting to order at 7:30 p.m. Deputy Mayor Hays led the Pledge of Allegiance.

REPORTS

Mayor Stebbins

General Fund cash is \$175,000 ahead of last year but down from the prior month due to expenses exceeding the budget.

Total expenses to date are \$2,586,000 which is 71% of the total budget; this compares with the completion of 70% of the budget year.

A budget deficit is projected for a variety of reasons. However, the Board has taken action to help reduce costs by reducing the Village Office part time staff, discontinuing renting DPW space, asking for a 50% reduction in Environmental Consultants contract fee for water and sewer consulting services, and reducing and prioritizing engineering costs.

A management committee was formed consisting of the Village Clerk, Deputy Village Clerk, DPW Superintendent and Police Chief and meets on the first Thursday of the month to identify and address Village needs.

A thank you letter was received from a Village resident for the good work done by the Police and DPW in helping them deal with holiday issues they wanted addressed in advance of a snow storm.

A position opening has been posted on the Village Website for a vacancy on the BAR.

Deputy Mayor Hays

Looked into Highway Rehab to resurface Village roads at a reduced cost. Representatives came and spoke to the Village and Town, but the roads in both are not suitable for the process.

Tuxedo Reserve developers expect to have the final EIS in a couple of weeks and it will be available for review at the Village Hall, Town Hall and Library. In addition, an independent fiscal analysis of the project and its impact on the Town is expected to be completed soon.

He requested a procedure be established for board members leaving office to pass on as much information as they can to their successors.

Trustee Pompan

As budget officer, he thanked all the department heads for submitting their information to him on a timely basis, and it is now being reviewed. The schedule for the budget process is as follows: February 18th is the first BOT meeting to review department budgets, March 19th for filing the Tentative Budget with the Village Clerk, March 23rd budget review by the BOT, April 7th public hearing on the Tentative Budget, and approving the final budget by May 1st.

Police – Chief Sanford gave a synopsis of the January activities. He announced that Officer Michael Biagini has transferred to the Town of Tuxedo Police Department as of February 9th.

DPW – Superintendent Voss was not present. A copy of the report is attached.

Water Department

John Ledwith reported the following: status of Water Amnesty Plan for Hamlet customers, water system leaks are being repaired-including one recently at the water pressure regulator which was leaking about 2,160 gallons per day, and a first time request by the DEC for a NYS Water Withdrawal Report was completed and submitted by the February 1st deadline.

Advisory Committees

VIAC: Michele Lindsay reported on the Committee's ongoing projects. As their liaison, they are also meeting with the Wee Wah Beach Club to work on their capital budget.

BUILDING PERMITSRegna

A motion was made by Mayor Stebbins, seconded by Trustee Pompan that the building permit application of Peter Regna, 117 West Lake Road, Tax Map No. 103-1-33, for the installation of a retaining wall and peripherals as approved by the BAR be approved.

Vote of the Board: Deputy Mayor Hays – aye
Trustee Worthy – aye
Trustee Pompan – aye
Mayor Stebbins – aye

The motion was passed by a 4-0 vote.

Shore

A large tree on his property on West Lake Road will be removed in late March. The road will need to be closed for about five hours and the neighbors will be notified and a sign posted at the gates.

Garage

The garage behind the Village Police Station has been removed by the DPW. Funds are available in the budget to cover the cost of the dumpster.

Carbon Monoxide Detectors

Amanda's Law was adopted by NYS and requires, as of February 22, 2010, all homes in NYS must have a carbon monoxide detector.

Snowplowing

Letters were sent to landscapers reminding them not to leave snow on the Village roads.

Sewer

Village homes on septic systems and/or cesspools as they relate to the Village Code were sent letters asking them for proof of maintenance on their system.

Street Lights

A status report from the VIAC indicated 13 lights were not operational. John obtained the pole numbers and reported them to O&R.

PUBLIC COMMENTS

Tuxedo Park Garden Club: Dena Steele asked the Board's permission for the Tuxedo Park Garden Club to construct a rain garden in the corner of the Village Office parking lot as detailed in their proposal to the Board dated February 10, 2010 (copy attached). The rain garden will collect water and filter it before going into the water table. An engineer has been contacted to design the site which will be dedicated in memory to a prior member. The Club plans to present the plan to the Board in March and do the installation in April, with the assistance of the Village DPW.

A motion was made by Mayor Stebbins, seconded by Trustee Pompan that the Village DPW remove the asphalt and underlying soil in the designated area and restore the asphalt borders pursuant to the Tuxedo Park Garden Club's rain garden proposal.

Vote of the Board: Trustee Worthy – aye
Deputy Mayor Hays – aye
Trustee Pompan – aye
Mayor Stebbins – aye

The motion was passed by a 4-0 vote.

Road Signs: Michele Lindsay asked that signs be posted on Tuxedo Road, East Lake Road and West Lake Road when the portion of West Lake Road is closed when Mr. Shore removes his large tree.

OLD BUSINESS**SECOND BUILDING PERMIT EXTENSION FOR DONALD HANSON**

Donald Hanson's current building permit will expire on February 18th. A lengthy discussion was held on the second six-month building permit extension for Donald Hanson's project. Mr. Hanson was asked to give the status on the various aspects of his project. The Board asked Mr. Hanson to submit an updated work schedule to the Board and the Building Inspector by Monday,

February 15th which will immediately be forwarded to the Village Engineer for review. The Board will consider the report and put it on the agenda for the February 18, 2010 Special Board of Trustees meeting.

PRINCETON HYDRO'S FISH SURVEY PROPOSAL FROM LAKE MANAGEMENT PLAN

The Board recently passed a phosphate ban for all Village properties and will wait to see the effects of this ban on the lakes before doing a fish survey. In addition, budget constraints at this time make a study impracticable.

PROPOSED TREE LAW – A discussion was held.

STATUS OF WATER SHUT-OFF NOTICES UNDER HAMLET AMNESTY PROGRAM

John Ledwith explained the spreadsheet given to the Board which gives an update of the water payment Amnesty Plan for Hamlet water customers and those who are in jeopardy of having their water shut off for non-payment.

NEW BUSINESS

APPOINT REGISTRAR OF VITAL STATISTICS FOR THE VILLAGE

A motion was made by Mayor Stebbins, seconded by Deputy Mayor Hays that Town Clerk Elaine Laurent be appointed Registrar of Vital Statistics for the Village and that Deputy Town Clerk Antoinette Matthews be appointed Deputy Registrar of Vital Statistics for the Village.

Vote of the Board: Trustee Worthy – aye
 Trustee Pompan – aye
 Trustee Hansen – aye
 Deputy Mayor Hays – aye
 Mayor Stebbins – aye

The motion was passed by a 5-0 vote.

NEW PLAN FOR VILLAGE HEALTH INSURANCE – Tabled

W&S PROPOSAL FOR SSES WORK PLAN – Tabled

W&S PROPOSAL FOR ENGINEERING SERVICES FOR RELOCATING DPW – Tabled

REQUEST TRUSTEE LIAISONS TO PERIODICALLY ATTEND PB/BAR/BZA MEETINGS

Liaisons are: Trustee Pompan – Planning Board,
 Trustee Hansen – Board of Zoning Appeals
 Trustee Worthy – Board of Architectural Review.

REQUEST ADVISORY COMMITTEES REPORT ACTIVE PROJECTS TO THE BOARD

Mayor Stebbins asked that the various committees submit reports to the Board on what their projects are. He stated that expenses for projects will not be funded unless the Board has approved of them first.

APPROVE MINUTES – Tabled

AUDIT OF CLAIMS - Bills in the amount of \$258,204.77 for the General Fund, claim numbers 2-1 to 2-96 and \$24,129.34 for the Water Fund, claim numbers W2-1 to W2-16 were audited and ordered paid.

ADJOURN TO ATTORNEY-CLIENT MEETING

A motion was made by Mayor Stebbins, seconded by Trustee Pompan that the Board enter an attorney-client meeting at 11:18 p.m. The vote was 5-0 in favor.

Respectfully submitted,

Deborah A. Matthews
Village Clerk-Treasurer