

**VILLAGE OF TUXEDO PARK  
EMERGENCY BOARD OF TRUSTEES MEETING  
JANUARY 30, 2008  
7:30 P.M.**

An emergency meeting of the Board of Trustees was held on Wednesday, January 30, 2008, at 9:30 p.m. in the Village Hall, 80 Lorillard Road, Tuxedo Park, NY 10987.

Present: Mayor Houston Stebbins  
Trustee Christopher Hansen  
Trustee Tinka Shaw

Absent: Deputy Mayor Darby  
Trustee Worthy

Mayor Stebbins stated that the purpose of the emergency meeting is to discuss and approve the necessary documentation for the Village to transfer its workers' compensation insurance from the Self-Insured Workers' Compensation Program of Orange County to the Public Employers Risk Management Association, namely PERMA, pursuant to PERMA's documentation requirements.

**PERMA DOCUMENT APPROVALS – WORKERS' COMPENSATION INSURANCE**

A motion was made by Mayor Stebbins, seconded by Trustee Hansen that the Board approve the Notice of Election by a Political Subdivision, Ambulance, or Fire District to Secure Compensation as a Self Insured (1 page-attached).

Vote of the Board: Trustee Shaw – aye  
Trustee Hansen – aye  
Mayor Stebbins – aye

The motion was passed by a 3-0 vote.

A motion was made by Mayor Stebbins, seconded by Trustee Shaw that the Board approve the Resolution to Join Municipal Group Self Insurance (2 pages-attached).

Vote of the Board: Trustee Hansen – aye  
Trustee Shaw – aye  
Mayor Stebbins – aye

The motion was passed by a 3-0 vote.

A motion was made by Mayor Stebbins, seconded by Trustee Hansen that the Board authorize the execution of the Public Employer Risk Management Association Workers' Compensation Program Agreement (7 pages-attached).

Vote of the Board: Trustee Shaw – aye  
Mayor Stebbins – aye  
Trustee Hansen –aye

The motion was passed by a 3-0 vote.

A motion was made by Mayor Stebbins, seconded Trustee Shaw that the Board approve signing the Public Employer Risk Management Association Program Agreement for Third Party Administration Services (pages 4-12) document subject to the inclusion of the requirement that PERMA be required to get our prior approval for claims in excess of \$30,000 and if practicable to add as a lead in to the indemnification paragraph 13 on page 8 ‘except for gross negligence or willful misconduct on the part of PERMA.

Vote of the Board: Trustee Hansen – aye  
Trustee Shaw – aye  
Mayor Stebbins – aye

The motion was passed by a 3-0 vote.

Mayor Stebbins noted that the Administration Services Contract won’t become effective until March 1, 2008. Between February 1 and March 1, 2008 the existing files will be transferred from the Triad Group (the current claims administrator) to PERMA.

**ADJOURN TO EXECUTIVE SESSION**

A motion was made by Mayor Stebbins, seconded by Trustee Hansen that the Board enter Executive Session at 9:45 p.m. to discuss possible litigation. The vote was 3-0 in favor.

**REOPEN REGULAR SESSION**

A motion was made by Mayor Stebbins, seconded by Trustee Shaw to reopen Regular Session at 10:16 p.m. The vote was 3-0 in favor.

**ADJOURNMENT**

A motion was made by Mayor Stebbins, seconded by Trustee Hansen that the meeting be adjourned at 10:18 p.m. The vote was 3-0 in favor.

Respectfully submitted,

Deborah A. Matthews  
Village Clerk-Treasurer